

Proof of Expenses (POE) Form



You are required by the ATO to provide proof of your salary packaging expenses.
You can comply by completing the form below, or an easier and faster way is:

Online at gosalary.com.au

Member details

Name	Employer
<input type="text"/>	<input type="text"/>
Employee ID	Go Salary Member No.
<input type="text"/>	<input type="text"/>

General expenses

Complete the table below. Attach **copies** of documents (do not send originals).

General Expenses (eg. rates, school fees, health, meals, accommodation)	Date paid (in date order)	Amount A\$ (incl. GST)
	/ /	\$
	/ /	\$
	/ /	\$
	/ /	\$
	/ /	\$
	/ /	\$
	/ /	\$
	/ /	\$
	/ /	\$
	/ /	\$
	/ /	\$
	/ /	\$
	/ /	\$
	/ /	\$
Total		\$

Credit card payments and interest (mortgage/remote area)

Date paid (in date order)	Amount (incl. GST)	Date paid (in date order)	Amount (incl. GST)
/ /	\$	/ /	\$
/ /	\$	/ /	\$
/ /	\$	/ /	\$
/ /	\$	/ /	\$
/ /	\$	/ /	\$
Total			\$

Regular (fixed) expenses (eg. mortgage, rent, personal loans, health insurance)

Type of expense (eg. mortgage, rent)	A. Regular payment amount	B. Frequency (weekly, fortnightly, monthly)	Annual amount (= A x B)
	\$		\$
	\$		\$